

WASWUG Initial Session List – Professional Development

Note: This session list is subject to change

Session Title	Session Description
Become a Productivity Monster with Google Chrome	Internet Explorer? Mozilla Firefox? Google Chrome? What's the difference? After coming to this session, you'll be using Chrome and you'll never look back! One of the things that makes Chrome the best browser out there is that it can be used to accomplish tasks so much faster!!! Learn how to unlock the power of Chrome extensions and keyboard shortcuts to become a productivity monster!
Creating Equitable Digital Communication with Canva	Ever need to create visually appealing graphics, but don't know where to start? This training will cover the basics of using Canva, a graphic design platform. You will learn how to create visuals such as logos, presentations, flyers, and more. You'll learn the basics of how to navigate the platform, search for and select templates, and customize your design. You'll also learn how to export, save, and share your graphics. This course is designed for beginners. No previous design experience necessary!
Leading Across Ages: A New Era in Educational Leadership	For the first time in US history organizations have employees spanning 5 generations. This session focuses on understanding the differences in each generation and how we must reflect on our leadership styles to meet the diverse needs of multi-generational teams. Discover how to address generational differences, attract and retain staff, and motivate various age groups. Gain practical knowledge and strategies to lead effectively in today's diverse educational landscape.
Mastering Google Forms with Add-ons: Unlocking the Power of Autocrat and Beyond	In this interactive session, we will guide you through the art of decluttering your digital cloud while emphasizing collaboration and shared resources. Discover how to organize your Google Drive and other Workspace tools to maximize efficiency and productivity. Learn effective strategies to sort, categorize, and streamline your digital files, ensure easy access, and reduce clutter. We will also delve into the power of collaborative features within Google Workspace, empowering educators to work seamlessly together. Lastly, explore the vast array of student-centered resources available within Docs, Sheets, Slides and more, to create engaging and interactive learning experiences.

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Mastering Google Forms with Add-ons: Unlocking the Power of Autocrat and Beyond	Google Forms is an incredibly flexible and user-friendly tool that allows you to create surveys, quizzes, registrations forms, and much more. By harnessing the power of Add-ons, you can take your forms to the next level by automating tasks, enhancing data analysis, and creating personalized experiences for your educational community.
Spreadsheet Safari on Sesame Street: Exploring Google Sheets	Join us on an exciting educational adventure down Sesame Street as we dive into the world of Google Spreadsheets and cloud storage! In this interactive course, participants of all backgrounds and experiences will develop the skills and knowledge needed to excel in managing data, tracking progress, and fostering collaboration.
Streamline Data Collection with Google Workspace	Level up your data collection game with Google Workspace! In this course, we'll show you practical strategies and awesome tools to organize and streamline your workspace for maximum productivity. Discover the secrets to automating data entry, designing customized forms, and seamlessly integrating data from multiple sources. Get ready to master these techniques and unleash the full potential of Google Workspace in your data collection efforts. Let's make data collection a breeze together!
Unleashing the Power of ChatGPT	As the role of artificial intelligence (AI) in education and our lives continues to grow, it is crucial for everyone to be equipped with the necessary skills to effectively use AI tools such as ChatGPT in their job setting. This training will focus on exploring the various applications of ChatGPT no matter what your position within a school district might be. We will go hands-on with ChatGPT (account required) as well as give updates on OSPI AI recommendations, guidelines, and policies.