WASWUG

SPRING 2020 Breakout Session Schedule

Session Title	Session Description	Product	Track	Module	Presenter Name(s)	Organization
Crosswalks and F-series Reporting	Review how to crosswalk account codes and produce financial state report extracts, such as the F-195 and F-196.	Qmlativ	Financial Management	Account Management	Sean Schaeffer	WSIPC
Purchase Order Process	This session provides an overview for entering purchasing requisitions and processing them through the system This session includes Brief discussion on the Requisition and PO Group setup Demonstration on entering and approving requisitions Batch to open purchase order processing Receiving on purchase orders	Qmlativ	Financial Management	Accounts Payable	Alice McCallister	WSIPC
AP Corrections	In this session, we'll explore selective scenarios in managing invoices and payment processing. We'll discuss when to void and when to reprint warrants. We will also discuss the process for adjusting Open-status invoices.	Qmlativ	Financial Management	Accounts Payable	Diana Guy	WSIPC
AP Invoice Entry and Processing	Review of AP Invoice entry, approval, and processing in Qmlativ	Qmlativ	Financial Management	Accounts Payable	Sandi Hendrickson	WSIPC
Payment Card Processing	Review of Credit Card Processing in Qmlativ	Qmlativ	Financial Management	Accounts Payable	Sharon Jonassen	WSIPC
Managing Expense Reimbursements	TBD	Qmlativ	Financial Management	Accounts Payable	Alice McCallister	WSIPC
Asset Management	In this session, you'll see how to add and track buildings and equipment.	Qmlativ	Financial Management	Assets	Sandi Hendrickson	WSIPC
Budgeting Overview	During this session, you'll see how to develop the non-personnel budget in Qmlativ.	Qmlativ	Financial Management	Budgeting	Sharon Jonassen	WSIPC
Skyward Research & Development: Qmlativ Business	TBD	Qmlativ	Financial Management	Development	Jill Murray	Skyward
Qmlativ Introduction for Business Office Personnel	This session will provide an introduction of common features from a Business Office perspective.This session will provide overview of the Financial Management modules and flow.	Qmlativ	Financial Management	Introduction	Diana Guy	WSIPC
"Reporting" - Financial Management	In this session, we'll explore output options, including browses, on-screen totaling, Quick Reports, and Data Mining. We'll interact to discover solutions to practical, financial management scenarios.	Qmlativ	Financial Management	Reporting	Don Duncan	ESD 113
1099-M Processing and Reporting	In this session, you'll see how to create 1099-M forms and electronic files	Qmlativ	Financial Management	Year-end	Bonnie Morrill	NWRDC
Data Mining - Human Resources	In this session, we'll explore Qmlativ's Data Mining tool and browses. We'll interact to discover solutions to practical, HR scenarios.	Qmlativ	HR	Data Mining	Nicolle Hall	ESD 101
Introduction to Human Resources (Overview)	For districts not yet using Qmlativ, this session will provide an overview of the steps to bring on a new employee. This will include user access, Employee Access, adding them to positions, setting up their assignments and preparing their data to be processed by payroll	Qmlativ	HR	Human Resources	Mike Critchett	NWRDC
Time Off	In this session, you'll become familiar with Qmlativ's Time-off module as we demonstrate its setup and operations, including its interaction with payroll processing.	Qmlativ	HR	Human Resources, Payroll	Garrett Zumini	ESD 101
State Reporting	Review and Demo of available state reports currently in Qmlativ. New Hire Submission, PFMLA, Quarterly Wage, S-275 and SEBB	Qmlativ	HR	Human Resources, Payroll	Julie Gray	WSIPC
Understanding Positions and Assignments	In this session, we'll explore Qmlativ's Position and Assignment design. You'll become familiar with how this design impacts payroll and other functions.	Qmlativ	HR	Human Resources, Payroll	Janet Dockter	WSIPC
Introduction to Payroll (Overview)	For districts not yet using Qmlativ, this session will provide an overview of the payroll process from start to finish	Qmlativ	HR	Payroll	Ana Gutierrez	WSIPC
Employee Access Setup and Usage	In this session, you will become familiar with the options to configure Employee Access, including the integration of user-initiated Online Forms.	Qmlativ	HR	Payroll	Laurel Anderson & Don Duncan	ESD 113
Payroll Processing Tips and Tricks	In this session, we will discuss features designed to make processing payroll easier. These features include: check date defaults on Pay Schedule Codes, deduction and benefit defaults and how to pre-verify benefit & deduction setup. We'll also cover some helpful views & reports to verify your payroll and how to make them easily accessible.	Qmlativ	HR	Payroll	Ashley Gabbard & Tammy Burnham	ESD 112
Deductions & Benefits	In this session, we will walk through deduction and benefit code setup, ded/ben verification features, ded/ben max configuration. the creation of ded/ben sets and mass processing utilities.	Qmlativ	HR	Payroll	Madison McNeil	ESD 171
Payroll Processing and Corrections	In this session, you'll see how to process a payroll in Qmlativ. Learn more about what scenarios require a payroll purge, payroll reset or just a re-calculation. Addtionally, we'll cover how to make some common correction on the fly.	Qmlativ	HR	Payroll	Jessica Gleason	WSIPC
Hourly Pay Timesheets	In this session, we'll explore Qmlativ's Timesheet Groups, Timesheet Sets and Timesheets. You'll become familiar with the different ways to process hourly pay for your employees.	Qmlativ	HR	Payroll	Kelly Bonde & Don Duncan	ESD 113
Custom Screens in Customization	In this session we will introduce how Custom Forms and UDF fields migrate into Qmlativ and how to view the data within those fields by creating Custom Screens.	Qmlativ	Hybrid	Cross Product	Nicole Brandt	WSIPC
Qmlativ General Navigation Tips and Tricks	This is an introduction to Qmlativ standard features for all skill and experience levels. Come learn how to set filters, create browse views, build live tiles, dock favorite screens, set themes, adjust screen size and more	Qmlativ	Hybrid	Cross Product	Christine Maley	NWRDC
Browse Views, Filters & "More"	In this session, you will see how to tailor Qmlativ to meet your navigational and analytical preferences. We'll demonstrate how to set Views and Filters as well as create Tiles and Charts on your personal homepage.	Qmlativ	Hybrid	Finance, Human Resources, Payroll	Laura Pomeroy NWRDC	NWRDC
Knowledge Hub Overview	TBD	Qmlativ	Hybrid	Knowledge Hub	Chris Weaver, Tracy Green	WSIPC
Reporting Tips & Tricks	Prompt Templates, Scheduled Reports, Quick Reports	Qmlativ	Hybrid	Reporting	Alice McCallister, Willy Dubendorf	WSIPC
Security Fundamentals	Learn about the fundamentals of Qmlativ Security. See the potential in improving your district's Security accuracy and management.	Qmlativ	Hybrid	Security	Catherine Carpenter, Donna Gehring	WSIPC
Managing Attendance	Do you work in the front office and manage student attendance? Did you just migrate to Qmlativ and are wondering how to perform your daily tasks in the new software? Come to this session to learn the ins and outs of maintaining Attendance Records for your school.	Qmlativ	Student	Attendance	Maya Schaeffer	WSIPC
Attendance & Discipline Letters	This session will include how to create, process, maintain, and deactivate Attendance and Discipline letters in Qmlativ. Qmlativ has made it a breeze to notify guardians of their student's attendance, absences, and discipline incidents.	Qmlativ	Student	Attendance, Discipline	Nina Therres	WSIPC
Managing CEDARS	Do you manage CEDARS validation errors in Qmlativ? In this session, you'll find resources to assist you when working with CEDARS validation errors, learn how to relate OSPI data elements to specific areas and fields in Qmlativ, and explore how to troubleshoot and correct several OSPI data validation errors in Qmlativ.	Qmlativ	Student	CEDARS, State Reporting	Patricia Bartlette	WSIPC
Data Mining - Student Management	You loved it in SMS 2.0 and you're going to love it even more in Qmlativ. Join us in this session to see how easy it is to create simple Student Management Reports using Data Mining in Qmlativ.	Qmlativ	Student	Data Mining	Juli Jones	ESD 101
Managing Discipline	TBD	Qmlativ	Student	Discipline	Lindsay Grams	WSIPC
Fee Management Overview	TBD	Qmlativ	Student	Fee Management	Tracy Green	WSIPC

This Breakout Session Schedule is subject to change. Session dates/times will be available when the WASWUG App is published. Use the WASWUG App for the most current, up-to-date Breakout Session Schedule, including Professional Development sessions.

SPRING 2020 Breakout Session Schedule

Session Title	Session Description	Product	Track	Module	Presenter Name(s)	Organization
Food Service Overview	TBD	Qmlativ	Student	Food Service	Debbie Davis	WSIPC
Letters & Sounds and High Frequency Words on Elementary Report Cards	TBD	Qmlativ	Student	Grading	Lindsay Grams	WSIPC
End of Term Grading Tasks	There's more to the end of a term than Report Cards. This session will focus on processes you need to ensure are in place for a successful end of term, such as ensuring teachers can post grades and run validation reports.	Qmlativ	Student	Grading	Carlie Womack	ESD 113
Message Center & Notifications	TBD	Qmlativ	Student	Message Center	Teresa Cook	ESD 171
Online Forms & New Student Enrollment	This session will cover the following: NSOE Parent Portal, Account Creation, New Student Application Completion, Custom Forms, Data Submission, Portal Users Area, NSOE Application Approval Overview, Student Record Creation via Application Approval. We will also discuss lessons learned from real district implementations.	Qmlativ	Student	Online Forms, New Student Enrollment	Debbie Davis	WSIPC
Introduction to Qmlativ - Student Management	TBD	Qmlativ	Student	Qmlativ	Heather Klein	WSIPC
Current Year Schedule Changes	It's inevitable: Students move in and out of classes all the time. What's the most efficient way to do schedule changes? The answer may be different in each scenario. This session will show you all the different methods available to you in the Scheduling module to make schedule changes a breeze in Qmlativ.	Qmlativ	Student	Scheduling	Alton Ho	WSIPC
Future Scheduling - Building a Master Schedule	TBD	Qmlativ	Student	Scheduling	Robin Swecker	WSIPC
Future Scheduling - Scheduling Students	TBD	Qmlativ	Student	Scheduling	Karyn Williams	WSIPC
Breezing through P223H Special Education Enrollment Reporting	This session will cover the different Qmlativ P-223H processes that you will use to generate your monthly Special Education Enrollment counts, including extracting data, reviewing exceptions, and submitting your file to OSPI. Come learn how the P-223H in Qmlativ will save you time, provide ease of use and efficiency across the district, and generate all electronic files, including summary, audit, and exception data	Qmlativ	Student	Special Education	Sue Roesler	NWRDC
P-223 Enrollment Reporting	This session will cover the different Qmlativ P-223 processes that you will use to generate your Enrollment data counts, including extracting data, reviewing exceptions and submitting your file to OSPI. Come learn how the P-223 in Qmlativ will save you time, provide ease of use, efficiency across the district, and generate all electronic files, including summary, audit and exception data.	Qmlativ	Student	State Reporting	Steffanie Campbell	WSIPC
Teacher Access	Maybe you're a teacher, or maybe you're the first person teachers go to when they have a question. Either way, you need to know all about how teachers use their Gradebook, take attendance, submit Discipline Referrals, and look up student information. This session is tailor-made for you as we look at Teacher Access in Qmlativ from a teacher's perspective.	Qmlativ	Student	Teacher Access	Rosene Hurd	ESD 101
Student Year End Processing	TBD	Qmlativ	Student	Year End	Debbie Davis	WSIPC
Skyward Research & Development: Qmlativ Student	TBD	Qmlativ	Student		Jill Murray	Skyward
Payroll Accounting	In this session, we will walk through a simple payroll run to discover the different data elements that drive accounting.	SMS 2.0	Financial Management	Account Management	Sean Schaeffer	WSIPC
Account Management: Using Mass Change Tools to Add/Modify Many Accounts at Once	Want to add multiple accounts at once? Need to modify a group of dimensions or change account statuses? How about merging incorrect accounts with the right ones? In this session, we'll show you how to use the Account-related utilities to help you accomplish these tasks.	SMS 2.0	Financial Management	Account Management	Aaron Villanueva, Tyler Hoffman	ESD 112
Importing Cash Receipts	This session demonstrates how to set up and import Cash Receipts from external files.	SMS 2.0	Financial Management	Account Management	Kara Moore	NWRDC
Hot Topics in Financial Management	This session will explore relevant topics and the relationship to operating in SMS 2.0. We will explore how set up fund balance summarization to close programs, such as Food Service and CTE, or Activity 34. We will explore how to set up fund balance summarization to support Subfund tracking,	SMS 2.0	Financial Management	Account Management	Sean Schaeffer	WSIPC
Accounts Payable, Adjustments and Corrections	Districts often need to adjust and correct AP Records. In this session, you'll learn a recommended way to adjust, void, and reissue AP related invoices and payments.	SMS 2.0	Financial Management	Accounts Payable	Diana Guy, Joe Towns	WSIPC
Credit Card Processing - Features and Highlights	This session will introduce you to SMS's Credit Card module. It will explore beneficial features.	SMS 2.0	Financial Management	Accounts Payable, Credit Cards	Catherine Carpenter	WSIPC
Expediting Order Submissions	In this session, we'll explore emailing POs and sending orders electronically to vendors' fulfillment systems (eCommerce). You'll see key configurations and we'll discuss implementation considerations.	SMS 2.0	Financial Management	Purchasing	Alice McCallister	WSIPC
Managing Vendors: Entering W-9 Info, Changing Order-From Relationship and More	Unsure if a vendor should be entered as a Remit-To or an Order From vendor? What if a company's invoice identifies a different name than the name it submitted on its W-9? In this session we'll cover these questions and more, such as accurately managing Vendor Profiles so purchase orders, payments, and 1099-MISC forms contain the correct information.	SMS 2.0	Financial Management	Vendors	Robin Richter	ESD 171
Get the Most out of Employee Access	This session will show you how to get the most out of Employee Access by looking beyond the basics with an overview of features you may not be using. We will take a look at the Electronic W2 and 1095 forms, Employee Letters, Professional Development, Expense Reimbursement, Request Change options, Online Open Enrollment, Online Forms, Check Estimator, and Time Off options.	SMS 2.0	HR/Payroll	Employee Management	Julie Gray	WSIPC
Ending Employment	There are times when it's necessary to terminate an employee in your database. This session will focus on the steps required to properly terminate an employee, including the special process required in managing the death of an employee. We will focus on these key points: Changes to payroll data before final payroll, changes to payroll data after final payroll, special circumstances, deceased employee, retirement, and issuing settlement payments.	SMS 2.0	HR/Payroll	Employee Management	Michael Blessing	WSIPC
Fiscal Year End Tips and Tricks	In this session, we will discuss features designed to make the year end process easier. These features include: using the auto calc mass select option, running the W2 Audit, and the Contract and Associated Pay Record Mass Delete.	SMS 2.0	HR/Payroll	Payroll	Linda Hilley	NWRDC
Retro Pay	Join us as we review the methods and tools that can be used to issue retro pay to employees.	SMS 2.0	HR/Payroll	Payroll	Lorena Pulido	ESD 171
Payroll Corrections - Tips and Tricks	Join us for a review of efficient ways to process payroll corrections in SMS. We will cover the following scenarios: - Employee Overpaid - Employee Underpaid - Returning a Garnishment to the Employee - Deduction or Benefit for Employee without Pay - and more...	SMS 2.0	HR/Payroll	Payroll	Mandy Bladek	NWRDC
Managing Payroll Contracts	In this session, you'll learn how to use the utilities and processes available to mass update contracts. These utilities include options to mass update Retro or Dock Pay Codes associated with contracts, mass change paid/work dates on contracts, and set up contract defaults.	SMS 2.0	HR/Payroll	Payroll	Darlene Gjelsteen, Denise Ames	ESD 113
Cashing Out Time Off	Join us as we review the methods and tools that can be used to cash out time off.	SMS 2.0	HR/Payroll	Payroll	Michael Blessing	WSIPC
Garnishments, Child Support & Taxes	In this session, we will demonstrate how to configure SMS to process garnishments and child support. We will also discuss how to manage employee W4 information.	SMS 2.0	HR/Payroll	Payroll	Ana Gutierrez	WSIPC
Payroll Accounting Adjustments	Come learn all about payroll accounting adjustments. In this session, you'll learn when you may need to do a payroll accounting adjustment, how to reclassify charges from one salary account, and how to reclassify charges from multiple salary accounts.	SMS 2.0	HR/Payroll	Payroll	Tina Thompson	NWRDC

This Breakout Session Schedule is subject to change. Session dates/times will be available when the WASWUG App is published. Use the WASWUG App for the most current, up-to-date Breakout Session Schedule, including Professional Development sessions.

SPRING 2020 Breakout Session Schedule

Session Title	Session Description	Product	Track	Module	Presenter Name(s)	Organization
SEBB Processing in SMS 2.0	Come and hear about SEBB processing in SMS 2.0. Learn about determining eligibility for 2020-2021, managing SEBB deductions using imports, and how to update benefits.	SMS 2.0	HR/Payroll	SEBB	Ana Gutierrez	WSIPC
Using Browse Filters and Views to Find Information Fast	TBD	SMS 2.0	Hybrid	Filters	Rachel Cromer	ESD 113
Budgetary Data Mining - Expenditure and Revenue Reports	In this session we will explore the Revenue/Expenditure reports most often created for school staff. Examples of different formats will be presented to assist the user with the creation of reports that have the information needed and that a report is easy to read.	SMS 2.0	Hybrid	Financial Management Student	Peggy Webb	NWRDC
Skyward Mobile Access	Learn how Skyward Mobile Access can enhance the use of Skyward's software for your students, parents, teachers, employees, and administrators.	SMS 2.0	Hybrid	Mobile,SMS2.0	Chris Weaver, Tracy Green	WSIPC
SMS 2.0 Bells & Whistles	Discover how you can personalize Skyward's software by customizing User Preferences, making Views/Filters on Browse screens work for you, organizing your Saved Reports, and setting up favorite Quick Print Reports.	SMS 2.0	Hybrid	Navigation,SMS2.0	Peggy VanDeen	ESD 114
Data Mining for Staffing	What has the state given us, FTE wise, for allocation? What are we currently using? How can I compare this in a quick and accurate way? This Skyward session will explore a custom data mining extract for certificated staffing in order to compare with state apportionment/allocation data utilizing Microsoft Excel and/or Google Sheets. This presentation may be more suited to small to mid-size school districts (0-10,000 enrollment), or ESD audiences supporting districts of this size.	SMS 2.0	Hybrid - Fin/HR	Financial Management Human Resources	Nathan Fitzpatrick	Bainbridge Island School District
Athletics Start to Finish: Activities Module & Athletic Grading	Join us as we take a look at the Activities Module from tracking student participation and seeing what an Activity Leader sees, to reporting grades for particular groups of students identified in Activities with the use of Athletic grading. Let us know how you are using the Activities Module to help other districts find new ways to use this great feature!	SMS 2.0	Student	Activities	Teresa Cook	ESD 171
Automating Attendance - Positive Attendance & Tardy Kiosk	TBD	SMS 2.0	Student	Attendance	Lynnette Miller	Auburn School District
Attendance Letters from Start to Finish (2 hours)	This two part session begins with creating Custom Letters and stretches into the setup tasks which include setting up parameter codes (Attendance Types, Thresholds, and Date Ranges), and creating scheduled letter templates.	SMS 2.0	Student	Attendance Letters	Rachel Cromer	ESD 113
Attendance Reporting	Participants in this session will learn more about the different reports in Attendance. How daily attendance affects these reports and the state reports	SMS 2.0	Student	Attendance Reporting	Jana Christensen	ESD 113
CEDARS Discipline Reporting	This session will familiarize you with the fields in Discipline used in CEDARS Reporting, both in SMS 2.0 and Qmlativ. We will also discuss the CEDARS logic used to determine when a discipline incident is included. Scenarios will be used to help demonstrate data entry and its impact on CEDARS Discipline Reporting.	SMS 2.0	Student	CEDARS	Lindsay Grams	WSIPC
Highlighting Data Used for P223H and CEDARS Reports (2 Hours)	Learn how Special Education data entered in Skyward is used in the P223H and CEDARS report logic! During this session, we'll look at all the Special Education fields required to qualify students for these reports. We will explore different scenarios and look at how the requirements may change from one Evaluation to another and how splitting IEPs between Evaluations is essential for accurate reporting.	SMS 2.0	Student	CEDARS	Steffanie Campbell, Willy Dubendorf	WSIPC
CEDARS ELL Reporting	TBD	SMS 2.0	Student	CEDARS	Julie Williams	WSIPC
CEDARS Data Therapy	Come ask OSPI and WSIPC staff your CEDARS and related questions, in a question/answer formatted session.	SMS 2.0	Student	CEDARS	Julie Williams, OSPI	WSIPC
Understanding & Interpreting CEDARS Validations	Do you manage CEDARS validation errors in SMS 2.0? In this session, you'll find resources to assist you when working with CEDARS validation errors, learn how to relate OSPI data elements to specific areas and fields in Skyward's software, and explore how to troubleshoot and correct OSPI several data validation errors in Skyward's software.	SMS 2.0	Student	CEDARS	Patricia Bartlette	WSIPC
CEDARS Restraint & Isolation Data	TBD	SMS 2.0	Student	CEDARS	Julie Williams, OSPI	WSIPC
Current Scheduling Tips and Tricks	This session will focus on basic scheduling functions. This session will include: - Adding or removing courses from a student's schedule - Creating Scheduling Groups for the Walk-in Scheduler - Using filters to find courses - Using the Walk-in	SMS 2.0	Student	Current Scheduling	Lynnette Miller	Auburn School District
Preparing your Curriculum Master for Qmlativ Migration	Curriculum Records are essential in connecting Courses to other features and modules in SMS 2.0, and even more so in Qmlativ. In this session, we'll discuss ways to identify Curriculum Records that need to be updated or removed and look at some reports and utilities that will assist in the cleanup process to get your Curriculum Master ready for migration.	SMS 2.0	Student	Curriculum Master	Donna Gehring	WSIPC
Complete Impact Aid Survey through Family Access	This session will include all steps necessary to have families submit their Impact Aid Survey online through Family Access. The steps would cover the submitting of the district's plan to the Federal Government for approval, the creation of the Impact Aid Survey Custom Form, adding the Custom Form to Family Access, building a Data Mining report to gather the results of forms turned in, final submission, and troubleshooting the process.	SMS 2.0	Student	Custom Forms	Sandy Ruthruff	North Mason School District
Data Mining Made Easy	In this session, we will explore the setup of deductions and benefits. We'll also review considerations for moving forward in Qmlativ.	SMS 2.0	Student	Data Mining	Maya Schaeffer	WSIPC
Data Mining: Labels & Mail Merge (Student)	In this session, we will explore how we can take a data point from over there and combine it with another one over here to create just what we're looking for. You're limited only by your imagination (and Security) as to the data you can merge into labels and documents.	SMS 2.0	Student	Data Mining	Maya Schaeffer	WSIPC
Discipline & More	Learn tips on entering discipline records, reports, and more.	SMS 2.0	Student	Discipline	Jacque Meddles	South Kitsap School District
Elementary Office Staff (3 hours)	During this session, we will demonstrate how to manage Student Records from the perspective of Elementary Staff. We will look at Student Enrollment and P223-enrollment Report; Grading and how to run Report Cards, Health Records; how to troubleshoot and manage Family Information; and how to stay on top of daily Attendance. We will also cover some general tips and tricks that will help you do your job, including navigation, reporting, surveys, and student labels.	SMS 2.0	Student	Elementary Office Staff	Heather Klein, Nina Therres	WSIPC
Annual Student Information Update (Online Registration) through Family Access!	Participants in this session will learn how they can collect their annual student information updates through Family Access. Learn how to: Reduce paperwork (Save trees), Cut down on secretary input (Save time), Increase response from guardians, Collect supplemental information via Custom Forms.	SMS 2.0	Student	Family Access	Rachel Cromer	ESD 113
Family Maintenance and Reporting	This session will provide new users an overview of how to manipulate family information in the database (to include family splits and mergers). This session will cover: - Add, split or merge a family - Add a guardian - Locating siblings - Avoid duplicate entries - Family reports	SMS 2.0	Student	Family Maintenance	Marney Hefflin, Sue Harris	ESD 112
Future Scheduling: Building a Master Schedule	This session demonstrates how the Interactive Schedule Board tool combined with the Auto Scheduler can be used to identify and reduce conflicts while building the Master Schedule. Key strategies include: Using layered Auto Schedule runs; establishing key Save Points; Analyzing and placing chips on the Interactive Schedule Board.	SMS 2.0	Student	Future Scheduling	Robin Swecker	WSIPC

This Breakout Session Schedule is subject to change. Session dates/times will be available when the WASWUG App is published. Use the WASWUG App for the most current, up-to-date Breakout Session Schedule, including Professional Development sessions.

SPRING 2020 Breakout Session Schedule

Session Title	Session Description	Product	Track	Module	Presenter Name(s)	Organization
Future Scheduling With the Auto Scheduler	This session will discuss how to use the Auto Scheduler with Imperative, Pseudo, and Actual runs to schedule your students more effectively. The session will cover: - Overview of the Auto Scheduler range screen - Imperative vs. Pseudo vs. Actual - Interpret the Scheduling Run Analysis screen - Interpret the Student Conflict Detail Report	SMS 2.0	Student	Future Scheduling	Karyn Willliams	WSIPC
The GPA Complexity Buster	Semester, Term, Cumulative, Year-to-Date, Points, Credits, DST, DFL... Calculating GPAs is a complicated subject. Luckily, you're coming to this session to bust through all the complexity and walk out like a valedictorian!	SMS 2.0	Student	GPA	Karyn Williams	WSIPC
Entering Transfer Grades for High School Transcript	This session is for high school personnel that enter a transfer student's previous high school transcripts into Skyward. Starting with entering the entry/withdrawal dates from previous schools, and how to enter each course onto your high school transcript.	SMS 2.0	Student	Grading	Vicki Brown	Moses Lake School District
Message Center & Auto Email Communication	During this session I'll show you how to use Message Center to communicate with your students and their guardians, create a message, including posting and sending options, visualize how messages appear in Family/Student Access, and how to configure automated emails.	SMS 2.0	Student	Message Center and Auto Email	Irena Beebout	ESD 171
New Student Online Enrollment	This session will cover the following: NSOE Parent Portal; Account Creation, New Student Application Completion, Custom Forms & Data Submission, Portal Users Area, NSOE Application Approval Overview, Student Record Creation via Application Approval. We will also discuss lessons learned from real district implementations.	SMS 2.0	Student	NSOE	Justina McPherson	NWRDC
P223 and Enrollment Reporting Tips & Tricks	Hop on the P223 Enterprise to learn about any upcoming changes to P223 Enrollment Reporting for the 2019-20 school year. If time allows, we'll also discuss other hot topics related to enrollment reporting.	SMS 2.0	Student	P223	Steffanie Campbell	WSIPC
Student Portfolio & Portfolio Importer	This is an introductory session to the student Portfolio tab where we will overview how Portfolio can be used to electronically store selected student coursework, report cards, and other accomplishments throughout the student's academic career.	SMS 2.0	Student	Portfolio	Tiffany Bucci, Laura Cohen	Auburn School District
Intermediate Processing Lists: Refining your data	Participants in this session will learn about Processing Lists. Overview of how a Processing List works, demonstration on how to create a CSV file using Skyward and Excel to import into a Processing List, create a Processing List from Skyward Browse Screens, how to refine your list by adding or deleting names and scenarios that show what is possible and inspire creative thinking about ways to utilize this option and save time! Think of a processing list as another set of ranges or parameters to help you capture just the right group to report data about.	SMS 2.0	Student	Processing Lists	Khristy McRobert, Peggy Guinn, Sue Harris	ESD 112
Processing Lists and Practical Uses	In this session, you'll learn about Processing Lists. We'll provide an overview of how a Processing List works, demonstrate how to create a CSV file using Skyward and Excel to import into a Processing List, create a Processing List from Skyward Browse Screens, how to refine your list by adding or deleting names and scenarios that show what is possible, and inspire creative thinking about ways to utilize this option and save time! Think of a processing list as another set of ranges or parameters to help you capture just the right group of data to report on.	SMS 2.0	Student	Processing Lists	Barbara Wischer, Krista Johnson	ESD 113
Creating Processing Lists Using Data Mining and Other Reports	In this session we will learn how to create a Processing List in Data Mining (WS/ST/DM), manually create one (WS/AF/PL), or import to create one and then use them to run the following reports: Absence Occurrence Report (WS/OF/AT/RE/AR/AO) Web Student/Office/Attendance/Reports/Attendance Reports/Reports by Student/Absence Occurrence Report, Report Card (WS/OF/GR/RC/RE/DR) Web Student/Office/Grading/Report Cards/Reports/Report Cards/District Report Cards, Student Schedules (WS/OF/CS/RE/SS/SS) Web Student/Office/Current Scheduling/Reports/Scheduling Reports/Student Schedules, Discipline Detail (WS/OF/DI/RE/RS/DD) Web Student/Office/Discipline/Reports/Reports by Students/Discipline Detail, Vaccination (WS/OF/HR/VA/RE/VA) Web Student/Office/Health Records/Vaccinations/Reports/Vaccinations, Data Mining Reports (WS/ST/DM) Web Student/Student/Data Mining	SMS 2.0	Student	Processing Lists	Alton Ho	WSIPC
Reengagement Program Reporting to OSPI	In this session presented by OSPI and WSIPC, you will learn how data should be reported to CEDARS for students participating in a 1418 Open Doors Youth Reengagement Program. We will also discuss why a student who was intended to be reported as participating, may not have been and what you can do to troubleshoot these issues. You'll be shown tools in EDS/CEDARS to verify students participating, and how to enter data in Skyward's software to ensure a student is reported in CEDARS as intended.	SMS 2.0	Student	Reengagement Reporting	Julie Williams, OSPI	WSIPC
Creating & Maintaining Section 504 Records	This session will guide users through creating and maintaining a student's Section 504 record in the Section 504 module.	SMS 2.0	Student	Section 504	Carla Ross	NWRDC
Special Education Data Entry: Entering Placements, Case Managers, & IEP Managers	Are you taking full advantage of the Special Education module? Do you enter too much data without enough benefit? Or, do you feel you are missing out because you only track the required fields? Even though some areas of Special Education, such as Case Managers, IEP Managers, and Placements are not required for state reporting, come find out how they can unlock additional features and reports for your district.	SMS 2.0	Student	Special Education	Donna Gehring	WSIPC
Top Benefits of the Import (Writeback) from IEPOnline	Do you already use IEP Online or are you thinking about it? Did you know that WSIPC's custom integration not only sends data from Skyward to IEP Online, but can also import data from IEP Online to Skyward? Come explore the top benefits of implementing the Writeback at your district.	SMS 2.0	Student	Special Education	Willy Dubendorf	WSIPC
Preparing Your Data for the Student Year End Processes	Participants in this session will learn things they need to do in preparation for the Year End Processes to be run. Users will find out what utilities and reports that need to be run and completed at school year's end, and shown templates of how to run these. The document for this session includes screen shots of many of the templates used in the presentation.	SMS 2.0	Student	Student Year End	Amanda Donn	South Kitsap School District
Strategies for Ensuring Digital Accessibility	Hear from the Olympia School District about their journey toward accessibility compliance. Learn what is meant by accessibility, how to measure success, and what strategies and software can help your district along the way.		Hybrid	Professional Development	Robert Hardy	Olympia School District
Golden Ticket Not Required	Did you know that your school automatically has access to e~Funds for Schools, the Best-In-Class payment provider for schools and organizations? Simply request that EFS be turned on and start providing payment solutions across multiple payment platforms (Online, Mobile, and In-Person) at no cost to your district. Learn how e~Funds for Schools also moves your district closer to a cash free environment which provides better financial tracking and controls. You can also establish Donation and Fundraising (crowdfunding) campaigns that net higher than 96% profit revenues. EFS is easily implemented and flexible for all school related fees, events, and activities. When the time comes, the integration transition from Skyward's SMS to Qmlativ is quick, simple and has no upgrade costs.		Hybrid	Sponsored Session	Richard Waelti/Bob Wright	e~Funds
PCG Session				Sponsored Session	Kristin Kennedy	PCG
State Auditors Office (invite)					Peg Bodin, Karen Wilson	SAO
OSPI	Paul Stone Invite					
Transforming "Pure Imagination" into an HSB Plan	We will walk through the process of creating a High School and Beyond Plan and see how a student can translate their dreams into a realistic High School and Beyond plan using My School Data, and discover how they will get there. We'll also examine the new and existing tools counselors can use when working with students.				Ken Mock	WSIPC

This Breakout Session Schedule is subject to change. Session dates/times will be available when the WASWUG App is published. Use the WASWUG App for the most current, up-to-date Breakout Session Schedule, including Professional Development sessions.